

# ■ School Gateway: Parent Installation & Setup Guide

## Before you begin

Make sure that:

- The school has your correct email address and mobile phone number on record.
- Your phone is connected to the internet (WiFi or mobile data).
- You have your mobile with you to receive a PIN via SMS.

## Step 1: Download & Install the App

**\*\*On iPhone / iPad (iOS):\*\***

1. Open the App Store.
2. Search for “School Gateway” (by ISUZ Limited).
3. Tap Get / Install.

**\*\*On Android (phones / tablets):\*\***

1. Open the Google Play Store.
2. Search for “School Gateway” (ISUZ / Schoolcomms).
3. Tap Install.

■ When prompted, allow push notifications so the app can alert you when new messages arrive.

## Step 2: Activate / Register Your Account

1. Launch the School Gateway app.
2. Tap New User / Sign Up.
3. Enter your email address and mobile number exactly as the school has them recorded.
4. Tap Send PIN.
5. You'll receive a 4-digit PIN via SMS.
6. Back in the app, enter the PIN and tap Login.
7. You should now see the home screen with your child(ren) listed.

## Step 3: What to Do After Logging In

- Explore tabs like Payments, Clubs, Reports, and Absences.
- You can change your PIN later from the app's settings menu.

If you continue to experience problems, please contact the school for assistance.